

TREASURER — PORTFOLIOS — PURCHASING CARDS

113. Hon Tjorn Sibma to the minister representing the Treasurer:

For each department and agency within the Minister's portfolio, could the Minister please provide information for the financial year 2019–2020, concerning the use of purchasing cards (including debit and credit cards) including:

- (a) how many cards were issued to staff;
- (b) what expenditure and transaction limits applied to the use of those cards;
- (c) the total dollar value of transactions made via those cards;
- (d) the total number of transactions made via those cards; and
- (e) a breakdown of the categories of goods and services purchased via those cards?

Hon Stephen Dawson replied:

(a)–(d)

Department of Treasury

- (a) 42
- (b) All cards had a transaction limit of \$5,000, except for one staff member who had a transaction limit of \$2,500. Expenditure limits varied, as per the table below:

Expenditure Limit	Number of Staff
\$2,500	1
\$5,000	10
\$7,000	2
\$10,000	19
\$20,000	9
\$40,000	1

- (c) The total dollar value of the transactions made was \$342,948.
- (d) The total number of transactions made was 1,021.

Note: the 2019–20 information provided in the response reflects the Department of Treasury prior to the transition of the former Public Utilities Office and Energy Transformation Implementation Unit to Energy Policy WA on 5 September 2019.

Fire and Emergency Services Superannuation Board

- (a) 1
- (b) \$2,000
- (c) \$96
- (d) 1

Government Employees Superannuation Board

- (a) 23
- (b) Expenditure Limits; 4 x \$2 000, 5 x \$2 500, 6 x \$10 000, 7 x \$15 000, 1 x \$20 000.
- (c) \$294,803
- (d) 1262

Insurance Commission of Western Australia

- (a) 14
- (b) \$5,000 – 9 cards, \$10,000 – 4 cards, \$25,000 – 1 card
- (c) \$127,521.57
- (d) 530

Western Australian Treasury Corporation

- (a) 12
- (b) Card A \$5,000, Card B \$5,000, Card C \$5,000, Card D \$2,000, Card E \$80,000, Card F \$40,000, Card G \$10,000, Card H \$5,000, Card I \$10,000, Card J \$10,000, Card K \$2,000, Card L \$2,000

(c) \$311,688

(d) 695

Economic Regulation Authority

(a) 13

(b) Expenditure Limits; \$5,000 – 5 employees, \$10,000 – 4 employees, \$30,000 – 4 employees. Transaction limits have not been set, but staff, where possible, are to make purchases of no more than \$5,000/transaction.

(c) \$369,198.76 including GST.

(d) 647

Office of the Auditor General

(a) 23

(b)

Number of cards	Expenditure Limit	Transaction Limit
2	\$1.00*	\$1.00*
1	\$2,000.00	\$2,000.00
6	\$5,000.00	\$5,000.00
8	\$10,000.00	\$10,000.00
2	\$15,000.00	\$15,000.00
3	\$20,000.00	\$20,000.00
1	\$50,000.00	\$50,000.00

** Under our Purchasing Card Policy, staff who hold a corporate credit card and who go on extended annual or long service leave, or secondment, (exceeding 4 weeks) are required to return their card to the Manager of Finance. The Finance Officer will ensure a \$1 transaction limit is imposed on these cards.*

(c) \$430,724.21 is the total value of the initial transactions. However, we were credited back \$18,407.93 for refunds or cancelled purchases.

(d) 706

(e) This detailed information would require considerable time, which would divert staff away from their normal duties and it is not considered to be a reasonable or appropriate use of government resources to provide this information.

If the member has a more specific query, I will endeavour to provide a reply.